



Bilal Community and Family Centre Inc

33 Warnock Street, Winnipeg, MB R3E 3L6
Ph: 204-772-7358 | Fax: 204-272-3397
Website: www.bilalcommunitycentre.ca
Email: info@bilalcommunitycentre.ca

Bilal Community and Family Centre (BCFC) is a non-profit organization that is dedicated to empowering Winnipeg immigrant and refugee communities to achieve social and economic success. Bilal Community and Family Centre (BCFC) serves the Winnipeg community with a focus on immigrants and refugee newcomer families and youth.

We serve newcomer youth and their families and provide summer youth programs, family-oriented programs/Strengthening families programs, frequent seminars, weekend classes, large-scale social programs, and various drop-in programs.

Our vision is to transform communities by inspiring youth and families to become thriving citizens, and the leaders of tomorrow.

We are currently looking for a part time Newcomer Community Mobilization Initiative (NCMI) Facilitator

- Hourly Rate: Negotiable based on educational background and experience.
- Bi-Weekly: 40 hrs
- Status: NCMI Facilitator
- Duration: One year
- Conditions: A satisfactory Criminal Record Check including Vulnerable Sector Search and Child Abuse Registry Check

Qualifications:

- Experience working with newcomers & community mobilization projects in non-for-profit sector.
- Cultural competency and the ability to work with diverse staff and clients.
- Experience in case management of newcomer clients with complex or acute needs
- Attention to detail with the ability to follow through and deliver results in timely manner.
- Experience in trauma informed care or counseling and knowledge of strength-based approach
- Excellent communication skills, both verbal and written; ability to speak languages other than English will be considered as an asset.
- Knowledge of systematic barriers and challenges hindering newcomers' effort to access community and agency resources to address their acute needs.
- Experience in counseling of trauma, Ability to manage multiple projects and tasks under tight deadlines.
- Knowledge of basic computer programs and basic typing abilities Computer skills with MS Office software, particularly Word, PowerPoint, Access, Outlook and very conversant with social media platforms.
- Minimum of 2 years' experience in social work, sociology, community mobilisation, and civic engagement related studies
- Treat all individuals with respect; respond sensitively to differences and encourage others to do the same.



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Job Description

- Facilitate newcomer project activities to ensure efficiency and effectiveness in project delivery.
- Participate in newcomer community mobilization initiative hub meeting; record salient points of the hub discussions.
- Support the community initiative address the complex needs of newcomer communities, the most vulnerable and marginalized immigrants (especially women, girls and people living with disabilities)
- Mobilise newcomer communities, ensure their participation and involvement in project activities.
- Participate in support meeting along side the referral agency social workers, the project coordinator and other stake holders.
- Build relationships with relevant partner as a resource to support project implementation.
- Facilitate any community-based trainings and outreach activities to be delivered by NCMI or funders.
- Provide program support to develop work plans and activity timelines; -
- Support newcomer communities to strengthen/ build relationships with local partners, local authorities, and local leadership to ensure project sustainability and local needs being met.
- Record NCMI meeting, case managements, client's information, and collected feedbacks on CARMIS.
- Documentation of lesson learnt project impact and best practices or success stories.

How to apply:

To Apply for this role please send a copy of your CV alongside a page of cover letter outlining why you feel you are right for this role to info@bilalcommunitycentre.ca by October 11, 2023, before 5:00 PM to Bilal Community and Family Centre